

**September 30, 2011**

**TASL Executive Board Meeting**

Those in Attendance:

Mona Batchelor  
Lora Black  
Amy Blanton  
Alice Bryant  
Carol Burr  
Karen Cragwall  
Beth Frerking  
Karen Haggard  
Becky Jackman  
Hannah Little  
Pam Renfrow  
Allison Roberts  
Anne Smith  
Sarah Culp Searles  
Carol Teeters  
Carlotta Wright

**Minutes**

The minutes of the prior meeting were read and approved through an electronic vote by members of the Executive Board.

**Treasurer's Report**

Beth Frerking presented her report at the Business Meeting. Report included in documents sent prior to meeting. Beth added that in 2005 TASL received a letter and subsequent refund from the state of TN. We have received another letter and we may receive another refund. Beth does not know for certain that there will be a refund.

Pam Renfrow reminded the group of all electronic votes. At the end of these minutes screen shots of each electronic vote is illustrated. In addition all reports sent electronically are included in the electronic documents section.

Pam Renfrow also stated the name of the newsletter will be changed in the November newsletter.

### **Old Business:**

#### **Officer's Handbook**

Alice Bryant summarized the work done on the Officer's Handbook. Each committee member received a paper copy of the document. Alice stressed that the document should be visited each year and revised annually for changes. Carol Burr recommended that we add a date to the title page of the Officer's Handbook. There are dates on each page of the document in the footer section. The suggestion is noted.

#### **Task Force Update**

The following Task Forces were established:

TASL History Task Force established January 5, 2011

Financial Task Force established July 22, 2011

#### **Financial Task Force Report:**

Beth Frerking was asked to summarize progress the task force has made.

Beth's summary: The task force has focused on two areas: 1) Establishing a budget for next year; and 2 )Examining the most effective way of managing our large fund balance. Beth clarified that the task force is working on making decisions about what is the best way to take care of that money and what is the most effective use for our money.

#### **VSBA Report**

Scot Smith's –Scot was not present but his report was submitted electronically.

#### **TASL/TLA Survey**

Becky Jackman reported that the survey results were tabulated and less that 250 members completed the survey. The survey was distributed to members at the TASL Conference luncheon with the intent of surveying members to determine their interest in conducting a TASL/TLA joint conference in 2014. Becky Jackman, Beth Frerking, Alice Bryant, and Hannah Little will report the findings of the survey to Dr. Judy Bivens. Members stated they would not attend in June and July. The preference was fall. Members like the current set up for the conference. Becky asked Alice Bryant to read a few of the comments noted by members in the

advantages, disadvantages portion of the survey. A full report with detailed statistics will be made at a future meeting.

### **New Business:**

#### **Standards Adoption**

Becky Jackman reported that we are going to request another follow-up meeting with state leaders to clarify issues. Morgan Branch, our person with the Department of Education would like to discuss the adoption of the AASL standards. There were fourteen pages of concerns. The AASL standards may be adopted for our library standards. Some minor changes may be made to the rubric.

Pam Renfrow noted that Anne Smith will be resigning due to personal reasons.

Pam Renfrow also noted that our final board meeting for 2011 is November 12 at Harpeth Hall. We will have some important issues and we will have a year-end lunch.

Pam reminded the group to submit newsletter items by November 4, 2012.

Pam asked if there was any other new business. There was none. The meeting was adjourned at 9:15 pm.

**Electronic Documents: Sent Prior to Meeting:**

**Tennessee Association of School Librarians -- Treasurer's Report**

Calendar Year 2011 as of September 11, 2011

	Jan 1 - Sep 11, 11
<b>Income</b>	
2005 Conference Income	650.00
2010 Conference	960.00
2011 Conference	51,677.50
2011 Membership Dues	20,510.00
2012 Membership Dues	110.00
Gift Received	60.00
PayPal	10.13
Reg.Workshops	1,909.00
VSBA Stickers	117.00
<b>Total Income</b>	<b>76,003.63</b>
<b>Expense</b>	
AASL	1,489.31
Accountant	435.00
ALA	4,215.34
Award-Innovative Library	1,500.00
Awards	42.71
Bank Charge	120.00
Conference 2010	65.85
Conference 2011	435.00
Conference 2012	2,000.00
MemberClicks	5,224.15
Membership	30.00
PayPal Services	1,073.33
PO Box Rental	30.00
Refund - Duplicate Membership	30.00
Scholarship	2,000.00
TLA	130.50
Treasurer Expense	478.47
VSBA	161.26
Workshops	12,068.50
<b>Total Expense</b>	<b>31,529.42</b>
<b>Net Income</b>	<b>44,474.21</b>

Current Balance as of 9/11/11: \$128,349.51

Respectfully Submitted,

Beth Frerking

**Awards Committee Minutes:**

Committee Chairman: Frankie Wade

Committee CO-Chair: Lynn Rushdi

Committee Members:

Julie Chester  
Jessica Chisholm  
Piper Nyman  
Dorrie Powell  
Lynn Rushdi  
Frankie Wade

Consulting Member: Karen Haggard

**TASL Award Winners 2011-2012**

Scholarship Winners:

1 – Reesa Maness  
2 – Jessica Boggs  
3 – Tiffany Johnson

Administrative Honor Roll Winners:

Dr. Justin Grimes by Doris Beesley, librarian at Westside Elem-Springfield district

Dr. Leisa Justus by Angie Gilland, librarian at Houston High-Shelby County district

Mr. Bobby Mullins by Carol Wirwa, librarian at Crockett Count Middle-Crockett County District

Dr. Justin Grimes was chosen as Valedictorian of the Distinguished Administrators' Honor Roll.

Innovative Library Award Winners:

Katie Archambault – high school

Angie Gilland – high school

Sharron Copeland - elementary school

### **Financial Task Force Report – September 2011 TASL Board Meeting**

The financial task force has been considering two areas:

- a. A budget for next year,
- b. Best long-range plan for taking care of TASL bank accounts.

In regards to the first question, we have looked at the finances from the last three years in categories of conference, professional development, membership, operating expenses, VSBA, and scholarships and awards. We have noted that income from the conference covers the cost of the conference and summer professional development offerings, and that income from membership covers operating expenses, VSBA, and scholarships/awards. Our goal for the November board meeting is to have specific numbers in each category of the budget.

In regards to the second question, we have explored the types of accounts available to our association and best practices for handling signatures. We have also investigated various ways of funding scholarships. We are currently discussing our options and will present a recommendation to the board at the November meeting.

Respectfully submitted,

Beth Frerking

Nancy Dickinson

LoraAnn Black

Hannah Little

Lynn Lilley

### **Long Range Planning Committee Report**

The Long Range Planning Committee met on July 18 as part of the TASL Leadership Retreat. Finances were the main topic of discussion. The committee decided to ask the Finance committee to determine a projected yearly budget, and also to formulate a plan of action so that the large cash reserve does not simply sit in our checking account.

Submitted 09/20/2011

Becky Jackman

### **Nominations Committee Report**

The Nominations Committee met in person and via Skype on July 18 and selected the following members for the membership to vote on during the next scheduled business meeting.

2012 TASL Nominees

President-Hannah Little

President-Elect- Beth Frerking

Secretary-Alice Bryant

Treasurer-Nancy Dickinson

Submitted 09/20/11

Becky Jackman

Nominations Chair

### **Professional Development Report**

September 20, 2011

This was a very busy summer for TASL. We sponsored five workshops – one AASL Institute entitled “Empowering Learners: P21 Framework and AASL Standards,” and four workshops featuring Dianne de Las Casas.

#### AASL Institute – June 11, 2011

There were 22 librarians in attendance. Jackie Chetzron was the presenter. She kept everyone involved with brainstorming sessions and the opportunity to collaborate with each other on how to merge the P21 standards and the AASL standards. Kudos goes to the area reps that helped to make it so successful.

#### TASL Workshops – July 11 – 14

Dianne de Las Casas led a great cast of presenters at all four workshops. Each workshop was hosted by gracious, hard working, accommodating librarians. I couldn't have asked for better cooperation. The area reps put in a lot of hours and hard work to make the workshops successful.

We had a total of 109 librarians enjoy the workshops. There was lots of laughter, fun projects, and good old fellowship. Below is the schedule for the workshops and information about the presenters.

#### Schedule of Summer Workshops:

July 11 – Greeneville HS – Mitchell Roop

8:30 – 9:00 Registration/Breakfast/Greeting

9:00 – 11:00 Dianne - Handmade Tales OR

9:00 – 10:00 Mitchell Roop “Creating an Inviting Environment for Your High School Library” AND

10:00 – 11:00 TEL Training – Annette Boreing “What You Don't Already Know About the Tennessee Electronic Library”

11:00 – 12:30 LUNCH – Discussion website, etc.

12:30 – 2:30 Dianne - Kamishibai Story Theater OR

12:30 – 1:30 Patti Malone and Jamie Bivens “Book talking the VSBA K – 6 Nominees” AND

1:30 – 2:30 TEL Training – Annette Boreing (same as morning session)

2:30 – 3:00 Closing Questions/Comments/Evaluation

July 12 – Athens – Westside School – Beth Jackson

8:30 – 9:00 Registration/Breakfast/Greeting

9:00 – 11:00 Dianne Handmade Tales OR



9:00 – 10:00 Scott Smith “Book talking the YA VSBA Nominees” AND  
10:00 – 11:00 TEL Training – Betsy Frank “What You Don’t Already Know  
About the Tennessee Electronic Library”  
11:00 – 12:30 LUNCH – Discussion website,  
12:30 – 2:30 Dianne Kamishibai Story Theater OR  
12:30 – 1:30 Patti Malone “Book talking the K – 2 VSBA Nominees” AND  
1:30 – 2:30 TEL Training – Betsy Frank (same as morning session)  
2:30 – 3:00 Closing Questions/Comments/Evaluation

July 13 – Murfreesboro – Riverdale HS – Delores Morris

8:30 – 9:00 Registration/Breakfast/Greeting  
9:00 – 11:00 Dianne - Handmade Tales OR  
9:00 – 10:00 Stacey Graham “Primary and Secondary Sources” AND  
10:00 – 11:00 TEL Training – Sharon Parente - What You Don't Already Know  
About the Tennessee Electronic Library."  
11:00 – 12:30 LUNCH – Discussion website, etc.  
12:30 – 2:30 Dianne - Kamishibai Story Theater OR  
12:30 – 1:30 Stacey Graham “Primary and Secondary Sources AND  
1:30 – 2:30 TEL Training – Sharon Parente - What You Don't Already Know  
About the Tennessee Electronic Library."  
2:30 – 3:00 Closing Questions/Comments/Evaluation

July 14 – Jackson – Trinity Christian Academy – Tina Johnson

8:30 – 9:00 Registration/Breakfast/Greeting

9:00 – 11:00 Dianne de Las Casas – “Handmade Tales” OR

9:00 – 10:00 Stephanie Edwards – “So You’re Considering National Board  
Certification?” AND

10:00 – 11:00 Jenny Lowery - “What You Don’t Already Know  
About the Tennessee Electronic Library”

11:00 – 12:30 LUNCH – Roundtable Discussion (TASL website, etc.)

12:30 – 2:30 Dianne de Las Casas – “Kamishibai Story Theater” OR

12:30 – 1:30 Karen Haggard – “Developing a Web Presence for Your Library—  
The Why & What of a Library Web Site” AND

1:30 – 2:30 Jenny Lowery - “What You Don’t Already Know About the  
Tennessee Electronic Library”

2:30 – 3:00 Closing Questions/Comments/Evaluation

### **Stacey Graham (Murfreesboro)**

Stacey Graham, Project Coordinator, Teaching with Primary Sources across Tennessee Research Professor, Center for Historic Preservation, at Middle Tennessee State University, will present a workshop on Primary and Secondary Sources at Riverdale High School in Murfreesboro. This workshop will take participants in-depth into the Library of Congress Web site, exploring the many digital collections of primary sources, as well as special materials created for educators to support the use of primary sources to stimulate higher order thinking skills. Teaching with Primary Sources across Tennessee staff will guide participants in online searches and provide handouts. This workshop is geared towards beginners and those with previous exposure to the Library of Congress Web site and the Teaching with Primary Sources program.

**Patti Malone, VSBA K – 3 Committee members**

**Jamie Bivens VSBA 4 – 6 Committee member**

### **Scott Smith VSBA Young Adult Committee member**

Book talked the newest VSBA nominees

### **Wendy Cornelisen, TEL Coordinator**

July 11 - Greeneville Annette Boreing

July 12 - Athens Betsy Fronk

July 13 - Murfreesboro Sharon Parente

July 14 - Jackson Jenny Lowery

### **Future TASL Professional Development**

There has been discussion about how to structure future summer professional developments. One suggestion was to have only two days – one in east TN and one in west TN. It would make it easier on the area reps to only have two workshops to facilitate.

It was also mentioned that the summer workshops be presented by TASL members. Kary Barth with KAPCO has expressed an interest in coming back to Tennessee. She doesn't charge us for the workshops, but she likes to have more than one day. Her workshop is most effective when she has at least 3 hours. She could present twice a day and have TASL members also present.

I would like to see vendors more involved with the summer workshops. They can help defray some of the costs. I had talked to several of the company reps and they are very willing to come to the summer workshops.

Attendees loved being able to get their money back. This has kept people from signing up and then not showing up, which has been an issue in the past.

I personally would like to see the area reps scheduling a workshop sometime during January – March. They can work as individuals or in groups. Many librarians want more PD opportunities that pertain specifically to them.

Overall I think the summer was very successful. I know TASL will continue to have fabulous workshops in the future.

Respectfully submitted,

Allison Roberts

**Doodle Votes:**

**Poll "Board Meeting Minutes"**

<http://www.doodle.com/znq4krtckrw8pi6e>

	I have read and approve the minutes.	There are items that need corrections.
Becky Jackman	OK	
Lynn Lilley	OK	
Alice Bryant	OK	
Beth Frerking	OK	
Lora Ann Black	OK	
Karen Haggard		OK
Karen Cragwall	OK	
Carlotta Wright	OK	
Mona Batchelor		OK
Hannah Little	OK	
C. Kapp	OK	
Anne Smith	OK	
Count	10	

**Poll "TASL Newsletter Name"**

<http://www.doodle.com/vuhk74iqhztdueixa>

	Yes, I agree with the above statement.	No, I disagree.
Becky Jackman	OK	
Hannah Little	OK	
Beth Frerking	OK	
Lynn Lilley	OK	
Mona Batchelor	OK	
Carol Teeters	OK	
Carlotta Wright	OK	
Karen Cragwall	OK	
Karen Haggard	OK	
Anne Smith	OK	
Lora Ann Black	OK	
Alice Bryant	OK	
Count	12	

**Poll "Innovative Library Program Award"**

<http://www.doodle.com/ehexi7aiav4abzgp>

	Yes, grant one elementary, and two high school.	No, grant one elementary and determine a winner in the high school category.
Becky Jackman	OK	
Karen Cragwall	OK	
Carlotta Wright	OK	
Beth Frerking	OK	
Hannah Little	OK	
Mona Batchelor	OK	
Lora Ann Black	OK	
Carol Teeters	OK	
Lynn Lilley	OK	
Alice Bryant	OK	
Karen Haggard		
Anne Smith	OK	
Cristol Kapp	OK	
Count	12	

**Poll "Officer Handbook"**

<http://www.doodle.com/tim2vqq6rg9qwk4>

	I have read the Officer Handbook, and approve it as a working document.	There are corrections that need to be made.
Becky Jackman	OK	
Mona Batchelor	OK	
Alice Bryant	OK	
Carlotta Wright	OK	
Beth Frerking	OK	
Lora Ann Black	OK	
Karen Haggard		OK
Lynn Lilley	OK	
Anne Smith	OK	
Karen Cragwall	OK	
Hannah Little	OK	
Cristol kapp	OK	
Count	11	1

**Poll "TASL Financial Task Force"**

<http://www.doodle.com/zc7srfafkgth52dm>

	I approve of establishing a Financial Task Force.	I do not approve.
Mona Batchelor	OK	
Lora Black	OK	
Carol Teeters	OK	
Lynn Lilley	OK	
Carlotta wright	OK	
Beth Frerking	OK	
Karen Cragwall	OK	
Becky Jackman	OK	
Alice Bryant	OK	
Hannah Little	OK	
Karen Haggard	OK	
Count	11	0

Poll "TASL Student Group"

<http://www.doodle.com/xmd2yah5k2ibcgm2>

	Yes, we should change bylaws to allow student affiliate organizations.	No, we should not change bylaws.	We should wait and make any necessary changes in 2012.
Becky Jackman	OK		
Mona Batchelor			OK
Lora Black	OK		OK
Count	2	0	2

Poll "2012 TASL Slate of Officers"

<http://www.doodle.com/4kidzkwz5akkp9xq>

	I approve of the proposed slate of officers.	I do not approve.
Mona Batchelor	OK	
Beth Frerking	OK	
Anne Smith	OK	
Hannah Little	OK	
Becky Jackman	OK	
Carlotta wright	OK	
Lynn Lilley	OK	
Lora Black	OK	
Cristol kapp	OK	
Carol Teeters	OK	
Karen Cragwall	OK	
Alice Bryant	OK	
Count	12	0